Homelessness Prevention Action Plan:

	ACTION POINTS	BY WHOM	BY WHEN	REVIEW ACTIONS
Action 1: **Suitability Assessment**	• Complete and return by • Bring evidence of bills and proof of income • Bring outstanding documents	**Client**		
Action 2:				
Expectations	• What do you expect the Council can do • Why your application will not get social housing • Speak to your Family/ Support network • Ideas on where to go	**Client**		
Action 3:				
Affordability	• Affordable areas • Non dependent deductions • Employment • Overall Benefit Cap • Local Housing Allowance rate-check website	**Client**		
Action 4:				
How to find your own affordable accommodation Search: www.rightmove.co.uk www.dssmove.co.uk www.movebubble.com www.fish4homes.co.uk www.propertyfinders.co.uk http://uk.easyroommate.com www.spareroom.co.uk www.housingbenefits.landlords.co.uk www.zoopla.co.uk www.tradeit.co.uk	• Property search activities- various websites • Look in newspapers & shop windows • Speak to family members and friends • Contact landlords/ Agents • Obtain rent / deposit details from the landlord			

Client: **I agree with this action plan and received a copy.** **I will continue to engage with my Homelessness Prevention Officer and inform her of any progress with finding my own accommodation.** **Print name:** **Signature:** **Date:**	**Homelessness Prevention Officer:** **I have discussed HomelessnessPrevention with the client and agree that this process offers the best opportunities for the client. I agree to work with the client on the actions detailed on this action plan.** **Print name:** **Signature:** **Date:**

Next appointment booked TBA- Mezzanine Floor