

Homelessness Prevention Action Plan:

	ACTION POINTS	BY WHOM	BY WHEN	REVIEW ACTIONS
Action 1: Suitability Assessment	<ul style="list-style-type: none"> • Complete and return by • Bring evidence of bills and proof of income • Bring outstanding documents 	Client		
Action 2: Expectations	<ul style="list-style-type: none"> • What do you expect the Council can do • Why your application will not get social housing • Speak to your Family/ Support network • Ideas on where to go 	Client		
Action 3: Affordability	<ul style="list-style-type: none"> • Affordable areas • Non dependent deductions • Employment • Overall Benefit Cap • Local Housing Allowance rate-check website 	Client		
Action 4: How to find your own affordable accommodation Search: www.rightmove.co.uk www.dssmove.co.uk www.movebubble.com www.fish4homes.co.uk www.propertyfinders.co.uk http://uk.easyroommate.com www.spareroom.co.uk www.housingbenefits.landlords.co.uk www.zoopla.co.uk www.tradeit.co.uk	<ul style="list-style-type: none"> • Property search activities- various websites • Look in newspapers & shop windows • Speak to family members and friends • Contact landlords/ Agents • Obtain rent / deposit details from the landlord 			

Client: I agree with this action plan and received a copy. I will continue to engage with my Homelessness Prevention Officer and inform her of any progress with finding my own accommodation. Print name: Signature: Date:	Homelessness Prevention Officer: I have discussed Homelessness Prevention with the client and agree that this process offers the best opportunities for the client. I agree to work with the client on the actions detailed on this action plan. Print name: Signature: Date:
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Next appointment booked TBA- Mezzanine Floor

